

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, JANUARY 9, 2018.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting at the regular place of meeting, City Hall, on Tuesday, January 9, 2018 at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: Craig Nelson, Jason Haymes, Lowell Phillips, Sherie Thrasher, Kathy Fairchild, Sandy Martin and Sue Lee. Absent: Mayor David W. Eden and Alderman J.N. Greene. The following city personnel were also in attendance: City Administrator Max Springer, Treasurer Shari Weldy, Director of Public Works Gene Stanton, Director of Public Works in-training Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert, Fire Chief Brad DeLay and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Acting President Phillips presented the agenda to the Board for approval. Alderwoman Lee made a motion, seconded by Alderwoman Martin to accept the agenda with the following amendments:

- Public Works Report. Move Request to purchase mower for streets/wastewater to follow Request to resurface tennis courts.
- Police Report. Add – Request to advertise for vacancy
Request for policy change.

With all present members voting in favor, Acting President Phillips declared the motion approved.

Presentation of Minutes.

Acting President Phillips presented City Council minutes from the meeting held December 12, 2017 to the Board for approval. Alderman Haymes made a motion, seconded by Alderwoman Lee to accept the minutes as presented. The following voice vote was recorded:

AYES: Nelson, Haymes, Phillips, Thrasher, Martin, Lee

NOES: None

ABSTAIN: Fairchild

ABSENT: Greene

With all present members voting, Acting President Phillips declared the motion approved.

Supermarket Closure Discussion.

James Schmidt addressed the Board regarding the recent closure of the King Cash Saver Supermarket.

Citizen Participation.

Acting President Phillips announced this portion of the meeting is set aside to receive input from those in attendance and requested if anyone wished to address the Board. None brought forth.

Planning and Zoning Commission Appointments.

Acting President Phillips reported the city has received interest from Mae Craig and Donald Rodgers offering to serve on the Planning and Zoning Commission. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Haymes to appoint Mae Craig and Donald Rodgers to the Planning and Zoning Commission and to serve remaining term up to December, 2018 left vacant by Kimbler and Woodrum. With all present members voting in favor, Acting President Phillips declared the motion approved.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer reported the monthly sales tax report has not been received. Discussion was held.
- Tax Increment Financing (TIF) District. Springer reported a developer has expressed interest in developing property south of Interstate 44 and has requested the city consider creating a tax increment financing plan for the area. Springer held discussion on actions the Board will need to take in creating TIF districts. Discussion was held. Alderman Haymes made a motion, seconded by Alderwoman Martin authorizing an ordinance to create a TIF Commission. With all present members voting in favor, Acting President Phillips declared the motion approved. Alderman Haymes made a motion, seconded by Alderwoman Lee to retain legal representation from Gilmore & Bell in assisting with creating the TIF Commission, creating the TIF plan, assist with all TIF Commission and City proceedings that are connected with consideration, approval of a TIF plan, the approval of TIF projects to implement the TIF plan, develop and negotiate agreements, and advise on any proposal for financing, including legal authority to issue bonds or other debt obligations. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request to Solicit Bids. Springer requested the Board authorize staff to solicit bids for a copy machine, tires, oil/lube/filter changes, depository services and construction of culverts.
 - Alderwoman Fairchild made a motion, seconded by Alderwoman Martin to proceed with solicitation of bids for a copy machine. With all present members voting in favor, Acting President Phillips declared the motion approved.
 - Alderwoman Fairchild made a motion, seconded by Lee to proceed with solicitations for purchase of tires for city vehicles. With all present members voting in favor, Acting President Phillips declared the motion approved.
 - Alderwoman Fairchild made a motion, seconded by Lee to proceed with solicitation of bids for purchase of tires for all Transportation vehicles. With all present members voting in favor, Acting President Phillips declared the motion approved.
 - Alderwoman Fairchild made a motion, seconded by Martin to proceed with solicitation of bids for oil, lube and filter changes for city vehicles. With all present members voting in favor, Acting President Phillips declared the motion approved.

Minutes Approved January 23, 2018

- Alderwoman Fairchild made a motion, seconded by Martin to solicit bids for oil, lube and filter changes for all Transportation vehicles. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Alderwoman Fairchild made a motion, seconded by Alderwoman Martin to proceed with solicitation of bids for bank depository services. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Alderwoman Fairchild made a motion, seconded by Alderwoman Martin to proceed with solicitation of construction bids for replacement of specified culverts. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Wastewater Treatment Facility Maintenance and Repair Bid. Springer presented a bid tabulation for equipment maintenance and repair project. Discussion was held. Springer reported city staff reviewed all bids submitted and recommended to the Board to award bid to G & G Construction Company, Inc. of Carthage, Missouri with a bid of \$51,298.00. Alderwoman Fairchild made a motion, seconded by Alderman Haymes to accept recommendation to award to G & G Construction Company, LLC and to issue a notice of award. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request for payment for SCADA System. Springer requested authorization to pay Fletcher-Reinhardt \$51,037.00 for SCADA system for Substation #1. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Martin to authorize payment of \$51,037.00 to Fletcher-Reinhardt. With all present members voting in favor, Acting President Phillips declared motion approved.
- IFI Proposal. Springer reported Manual Lazerov has contacted him regarding city support for a project at 600 North Main Street partnering with the Missouri Veterans' Administration and IFI. Discussion was held. Acting President Phillips reported it was a consensus of the Board to support a partnerships proposal for 600 N. Main Street.
- Request to sign agreement with KPM CPA's. Springer presented an agreement for 2017 audit with KPM CPA's. Discussion was held. Alderman Haymes made a motion, seconded by Alderwoman Lee authorizing Acting President Phillips to sign agreement. With all present members voting in favor, Acting President Phillips declared the motion approved.
- WWTF. Springer reported the Board had previously approved purchase of two pumps for \$6,000.00 in the sand filter room of the Wastewater Treatment Facility. Springer noted the total cost was \$6,110.00 and is requesting Board approval for the additional \$110.00. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderwoman Martin authorizing payment of \$110.00 to JCI Industries, Inc. With all present members voting in favor, Acting President Phillips declared the motion approved.

Treasurer.

Weldy held discussion on the following item:

- Bills. Weldy presented the Bills Paid report and requested any discussion. None brought forth.

Public Works.

Kelley held discussion on the following items:

- Authorization to solicit bids. Kelley requested the Board authorize him to solicit bids for a ¾-ton diesel truck for the Water Department and for a ¾-ton truck for the Parks Department.
 - Alderwoman Lee made a motion, seconded by Alderwoman Martin to proceed with soliciting bids for a ¾-ton diesel truck for the Water Department. With all present members voting in favor, Acting President Phillips declared the motion approved.
 - Alderman Haymes made a motion, seconded by Alderwoman Lee to proceed with soliciting bids for a ¾-ton pickup truck for the Parks Department. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request authorization to purchase mower. Kelley requested permission to solicit bids for a commercial grade mower to be utilized by the Streets Department and Wastewater Facility. Alderwoman Lee made a motion, seconded by Alderwoman Martin to proceed with solicitation of bids for a mower to be shared by the Streets Department and the Wastewater Facility. With all present members voting in favor, Acting President Phillips declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- December Statistic Report. Conway presented the December Statistic report to the Board and requested any discussion. None brought forth.
- Planning and Zoning Commission Report. Conway reported the Planning and Zoning Commission meeting scheduled for January 2, 2018 was cancelled due to lack of quorum and noted the public hearing on apiary (beekeeping) has been rescheduled to be held on Tuesday, February 6, 2018. Discussion was held.

At this point, Fire Chief DeLay received a fire call and left the meeting.

Police Report.

Hubert held discussion on the following items:

- December Statistical Report. Hubert presented the December 2017 statistical report to the Board and requested any discussion. None brought forth.
- End of Year 2017 Statistical Report. Hubert presented the End of Year for 2017 statistical report to the Board and requested any discussion. None brought forth.
- Employee Resignation. Hubert reported he has received a notice of resignation from Police Officer Levi Chorum and requested the Board approve advertising for the vacancy. Discussion was held. Alderwoman Fairchild made a motion, seconded by Alderwoman Lee to proceed with advertisement for vacancy. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request for Policy Change. Hubert requested the Board consider a policy change to allow officers to grow facial hair. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Fairchild to change policy to allow growth of facial hair as long as it is kept neat and is monitored by the Chief of Police. With all present members voting in favor, Acting President Phillips declared the motion approved.

Fire.

With the absence of Chief DeLay, Acting President Phillips held discussion on the following items:

- Calls. Phillips reported the department has received fifteen calls since last report.
- Equipment/Vehicle Maintenance. Phillips reported maintenance has been performed on equipment and vehicles.
- Training. Phillips reported training will be held on Thursday, January 18, 2018.
- Miscellaneous. Phillips reported seventy-eight (78) smoke alarms have been installed in thirty-nine (39) residences.

Old Business.

Acting President Phillips requested any old business to be brought to the floor for discussion.

- Alderman Haymes requested clarification from Mr. Schmidt regarding his discussion of closing the King Cash Saver grocery store. Mr. Schmidt approached the podium and held discussion.
- City Clerk Neely reported filing for office of Mayor and Board of Aldermen would continue until Tuesday, January 16, 2018 at 5:00 p.m.

New Business.

Acting President Phillips requested any new business to be brought to the floor for discussion. None brought forth.

Adjournment.

Acting President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:48 p.m.

Lowell Phillips, Acting President of the Board

Date

Shannon K. Neely, City Clerk

Date