

Minutes Approved with corrections on April 10, 2018

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, MARCH 27, 2018.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall, on Tuesday, March 27, 2018 at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: J.N. Greene, Craig Nelson, Jason Haymes, Lowell Phillips, Sherie Thrasher, Kathy Fairchild, Sandy Martin and Sue Lee. Absent: Mayor David W. Eden. The following city personnel were also in attendance: City Administrator Max Springer, Attorney William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Gene Stanton, Director of Public Works-in-training Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert, Fire Chief Brad DeLay and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of the Agenda.

Acting President Phillips presented the agenda to the Board for approval. Alderman Greene made a motion, seconded by Alderwoman Lee to approve the agenda with the following amendments:

- City Administrator Report.
Remove: Seasonal Employment from report
Add: Chiller at 600 N. Main Street to report
- Public Works.
Add: Seasonal Employment to report

With all present members voting in favor, Acting President Phillips declared the motion approved.

Minutes.

Acting President Phillips presented the minutes from the City Council meeting held on Tuesday, March 13, 2018 to the Board for approval. Alderman Haymes made a motion, seconded by Alderwoman Martin to approve the minutes with the following correction:

- City Administrator Report.
Correction: City Administrator Report – Request for Payment #1. G G Construction Company – correct payment #1 to read \$10,082.35

With all present members voting in favor, Acting President Phillips declared the motion approved.

Employee Recognition.

Acting President Phillip honored Transportation Driver Ronald Wright for employment with the city for twenty-five years and presented Mr. Wright with a jacket to commemorate the milestone.

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Public Hearing.

Acting President Phillips announced this portion of the meeting is set aside to receive public input from those in attendance regarding the pursuit of Transportation Grant 5311. Ms. Weldy noted purchase of a late-model van is included with the grant request. Acting President Phillips requested any discussion. None brought forth. Acting President Phillips announced closing of the public hearing at 7:09 p.m.

Citizen Participation.

Acting President Phillips announced this portion of the meeting is set aside to receive input from those in attendance and requested if anyone wished to address the Board. None brought forth.

Resolution.

Bill No. (R)2018-02 re: A resolution of the Board of Aldermen of the City of Mount Vernon, Missouri awarding a bid for oil changes, lubrication and minor vehicle maintenance on city vehicles for a period of three years to Mount Vernon Super Lube, LLC was read once, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. (R)2018-02 was declared passed and sent to the Acting President for signature. Bill No. (R)2018-02 became Resolution Number (R)2018-02.

Ordinances.

Bill No. 2018-05 re: An ordinance to authorize the Mayor to apply for federal financial assistance on behalf of the City of Mount Vernon and to execute any contract(s) resulting from such application for any grants between the City of Mount Vernon and the Missouri Highways and Transportation Commission providing for capital, operating, and/or marketing assistance, comprised of federal funds to be expended for commission-approved transit projects was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillis, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2018-05 was declared passed and sent to the Acting President for signature. Bill No. 2018-05 thus became Ordinance Number 14.285.

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Bill No. 2018-06 re: An ordinance declaring and naming the Gary Ewing Park was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2018-06 was declared passed and sent to the Acting President for signature. Bill No. 2018-06 thus became Ordinance Number 8.16.

Bill No. 2018-07 re: An ordinance amending the Municipal Code of the City of Mount Vernon, Missouri, at Section 705.040 pertaining to electrical energy rates for non-residential customers with demand meters within the City of Mount Vernon, Missouri was read once, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, Nelson, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2018-07 was declared passed on the first reading. Bill NO. 2018-07 will be presented for the second and final reading at the City Council meeting scheduled for Tuesday, April 10, 2018.

Department Report.

City Administrator.

Springer held discussion on the following items:

- Use Tax. Springer presented the revenue for the use tax and held discussion.
- TIF Blight Study. Springer reported the next required step for a Tax Increment Financing (TIF) redevelopment plan is the determination if the plan is 1) blighted, 2) a conservation area, or 3) an economic development area. Springer requested the Board give direction as to pursue an RFP for a blight study or to authorize Gilmore & Bell to proceed with process. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Fairchild to authorize Gilmore & Bell to proceed with soliciting RFP's for blight study. With all present members voting in favor, Acting President Phillips declared the motion approved. Springer noted the developer for Project #1 is considering a Community Improvement District (CID) which would help retire the RIF quicker by imposing an additional sales tax on sales only within a defined area within the TIF redevelopment area. Discussion was held.

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- Request to sell vehicles/equipment. Springer requested the Board approve sale of surplus vehicles and equipment, including the 2004 Ford mini-bus which has been used as a taxi in the Transportation Department. Springer presented the following list of items at this point:
 - 2003 Chevrolet Silverado Pickup
 - 2009 Ford Crown Victoria
 - 2004 Ford Mini-bus
 - Turfco Met-R-Matic Top Dresser
 - 1982 Case Backhoe 480C
 - Vicon Spreader (pto driven)
 - Folley United Reel Sharpener
 - John Deere 2653A Tee Collar mower

Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Greene to proceed with listing for sale of surplus vehicles and equipment on the Purple Wave website. With all present members voting in favor, Acting President Phillips declared the motion approved.

- Dispatch. Springer reported the engineering study for a location for a call center is available for review. Discussion was held.
- 600 North Main Street. Springer requested the Board consider the future of 600 North Main Street facility as to proceed to list property with a commercial real estate agent, what the facility could be used for and what will happen after the Veterans' Administration leaves the building. Discussion was held.
- RFP Copy Machine. Springer presented a bid tab to the Board for consideration of a lease for copy machine for the front office at City Hall. Springer recommended the Board consider the lowest bid received from Copy Products, Incorporated for a Toshiba E-Studio series machine. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Fairchild to award bid to Copy Products, Inc. With all present members voting in favor, Acting President Phillips declared the motion approved.
- 2018 Business Expo. Springer reported the Business Expo would be held on Saturday, April 7, 2018 at The MARC. Discussion was held.
- Chiller at 600 N. Main St. Springer reported the work is complete on repair of the chiller but start-up is delayed until temperature is 65 degrees or above to begin the start-up procedures. Discussion was held.

Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the Bills Paid report and requested any discussion. None brought forth.
- Bills over \$5,000.00. Weldy requested the Board consider for approval the following bills which are above the \$5,000.00 spending threshold:

Anderson Engineering, Inc.	\$11,433.88
Empire Electric	\$8,407.16
Kone, Inc.	\$5,582.58
Nu-Life Laboratories, Inc.	\$13,700.20
Pro Solutions, LLC	\$15,757.29

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Alderman Fairchild made a motion, seconded by Alderman Lee to approve bills as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.

- February Treasurer Report. Weldy presented the February 2018 Treasurer Report to the Board for approval. Alderman Lee made a motion, seconded by Alderman Greene to approve the Treasurer report as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Investments. Weldy presented a bid tab for two (2) matured certificate of deposits at Edward Jones for a total of \$405,000.00. Alderman Greene made a motion, seconded by Alderman Lee to award investment of \$405,000.00 to Edward Jones for eighteen (18) months at 2.30% interest. With all present members voting in favor, Acting President Phillips declared the motion approved.

Public Works.

Kelley held discussion on the following items:

- Well #7 Generator. Kelley presented a quote for repair of Well #7 generator for \$5,200.01 to replace a bad turbo and include parts and labor. Kelley noted this is not a budgeted item. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Lee to approve expenditure for repair of Well #7 generator. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Spring Clean-up. Kelley reported the annual Spring clean-up is scheduled for Friday, April 20, 2018 and Saturday, April 21, 2018. Discussion was held.

Code Enforcement.

Conway noted he had nothing to report to the Board, but welcomed any questions. None brought forth.

Police.

Hubert held discussion on the following items:

- Request to hire officer. Hubert recommended the Board hire Levi Cope to fill a vacancy in the Police Department. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Greene to approve hiring Levi Cope as a police officer. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Request to advertise for vacancy. Hubert reported he has received a letter of resignation from Police Officer Joshua Sanker, to be effective March 31, 2018. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Martin directing Hubert to proceed with advertisement for vacancy. With all present members voting in favor, Acting President Phillips declared the motion approved.

Fire.

DeLay held discussion on the following items:

- Calls. DeLay reported the department has received one (1) call since last report.
- Equipment/Vehicle Maintenance. DeLay reported maintenance has been performed on all equipment and vehicles. DeLay noted he has not received a report on the status of Engine #2. Discussion was held.
- Training. DeLay reported the following trainings were held:

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- March 10, 2018 – Live burn training
- March 15, 2018 – Emergency Vehicle Driving Training
- March 20, 2018 – Weather Spotter Training
- Miscellaneous. DeLay reported eighty-three (83) smoke alarms have been installed in forty-one (41) homes. Discussion was held.

Old Business.

Acting President Phillips requested any old business to be brought forth for discussion. None brought forth.

New Business.

Acting President Phillips requested any new business to be brought to the floor for discussion. None brought forth.

Adjournment.

Acting President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:56 p.m.

Shannon K. Neely, City Clerk

Date

David W. Eden, Mayor

Date