

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, JUNE 9, 2020 AT 7:00 P.M.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall, on Tuesday, June 9, 2020 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: Scott Beckley, Deanna McElveen, Jason Haymes, Lowell Phillips, Sherie Thrasher, Steve Fairchild, Marda Gramm and Sue Lee. The following personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Joe Kelley, Code Enforcement Officer/Planning Administrator Terry Moore, Chief of Police David Hubert, City Clerk in Training Melissa Aduddle and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-up sheet attached to and made a part of the minutes.

Approval of Agenda

Mayor Eden presented the agenda to the Board for consideration. Alderman Phillips made a motion, seconded by Alderwoman McElveen to approve the agenda with the following additions:

- Director of Public Works Report: Add: Treatment Facility
Police Department Air Condition
- Police: Add: Request to Hire Employee
- Agenda Item: Add Line Item #XII. Appointment of Alderman for vacancy Ward Four.

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Mayor Eden presented the Board of Aldermen minutes from May 26, 2020 to the Board for consideration. Alderman Fairchild made a motion, seconded by Alderman Phillips to approve the minutes with the following correction:

- Presentation of Minutes. Corrected motion to read: City Administrator Report. Park Program to be held this year. Alderwoman McElveen and Alderwoman Thrasher voted NO.

With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested any discussion. None brought forth.

Request to Destroy Records.

City Clerk Neely presented a list of records which included Missouri Secretary of State Retention Codes and Retention schedule for specific records and requested the Board approve destruction of records. Alderwoman Lee made a motion, seconded by Alderwoman Gramm to approve destruction of records as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer held discussion on sales and use tax revenues.
- Landrum Street/Country Lane Flooding. Springer reported city crews removed a damaged culvert and noted this will help alleviate some of the flooding, but will not fix all of the issues. Springer noted Anderson Engineering will be studying the area to find a solution. Discussion was held.
- Street Paving. Springer reported Blevins Asphalt would be mobilizing their equipment to begin chip and seal projects in the area and requested the Board consider approving Change Order One to include milling out, patching two large areas, and chip/seal Riley Road in addition to other previously approved streets. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman McElveen to approve Change Order One for a total of \$19,454.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- COVID-19. Springer reported during the COVID-19 shut-down, the city did not conduct any utility shut-offs nor did staff charge late fees during the months of March, April and May. Springer noted one hundred accounts that have not paid their bills, which includes twelve (12) businesses and eighty-eight (88) residential accounts. Springer proposed combining the amounts owed for each account, dividing by six (months) to determine the monthly payment. Springer noted the account holder would be required to sign an agreement to pay the owed amount along with their normal billing amounts. Springer noted the total amounts owed are \$78,704.06. Discussion was held.
- MML Conference. Springer reported the Missouri Municipal League's annual conference is scheduled for September and requested any Alderman interested in attending should notify the City Clerk.
- Mid-Continent Equity Holdings. Springer reported Mid-Continent Equity Holdings is asking for support from the Board when they submit their application to the Missouri Housing Development Commission for a housing development near the Veterans Home. Discussion was held.
- Other Items of Discussion. Alderman Fairchild asked about attendance at the pool this season. Springer reported attendance at the pool was up and there are one hundred thirty-six (136) attendees for Park Program. Discussion was held.

Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the bills paid report and requested any discussion. None brought forth.
- Bills Over \$5,000. Weldy presented the bills over \$5,000 and requested permission to pay. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman Gramm to proceed with payment as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Public Works.

Kelley held discussion on the following items:

- Request to Purchase Transformers. Kelley reported he has not received prices yet for the transformers and will present request at next meeting.
- Maintenance Materials. Kelley requested approval to purchase maintenance materials for inventory replacement in the Electric Department. Kelley noted purchase included brackets, nuts, bolts and other items needed. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Beckley to approve purchase of inventory replacement items as presented for \$6,036.05. With all present members voting in favor, Mayor Eden declared the motion approved.
- Chemical Purchase. Kelley requested the Board approve purchase of chemicals for treatment of the Spirit of 76 municipal pool. Kelley noted with the delay for opening of the pool due to the COVID-19 order, chemicals had not been purchased until now. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Phillips to approve purchase of chemicals for Aquatics for \$6,834.67. With all present members voting in favor, Mayor Eden declared the motion approved.
- Wastewater Treatment Facility. Kelley reported the clarifier oil seal is need of repair for approximately \$3,500.00 and the blower belt in the sludge tank needs to be replaced for approximately \$2,500.00. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to proceed with repair as presented for \$6,000.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- Police Department Air Conditioner. Kelley presented bid tabs for replacement of air conditioner unit at the Police Department and recommended the Board approve Heller for \$5,388.00 for air conditioner replacement. With all present members voting in favor, Mayor Eden declared the motion approved.

Code Enforcement.

Moore held discussion on the following items:

- May Statistical Report. Moore presented the May Statistical report and requested any discussion. None brought forth.
- Planning and Zoning report. Moore reported the following activities:
 - Demolition work has begun at 155 W. Patterson and the building should be demolished in a few months.
 - Mike Dion will begin demolition of 422 S. Hickory Street burn-out in approximately two (2) weeks with Larry Ray demolishing the building.
 - Scheduled a contractors meeting for Thursday, June 25, 2020 at The MARC to discuss upgrading from 2006 International Building Codes to 2012 International Building Codes and to receive any input from those in attendance.
 - Concrete slab has been poured for the Dollar Tree store located on West Mount Vernon Boulevard.
 - Structural steel has been set for the 417 Athletics facility located on Hayward Drive. Moore noted the next step will be applying the metal skin. Discussion was held.
 - Roofing and siding jobs have increased in the city due to recent storms.

Police.

Hubert held discussion on the following items:

- May Statistical Report. Hubert presented the May Statistical report to the Board for review. Discussion was held.
- Request to Hire Employee. Hubert requested permission to hire James Myers to fill a vacancy in the police department. Alderman Phillips made a motion, seconded by Alderwoman Lee to proceed with employment offer to James Myers for police officer. With all present members voting in favor, Mayor Eden declared the motion approved.

Old Business.

Mayor Eden requested any old business to be brought to the floor for discussion.

None brought forth.

Ordinance.

Bill No. 2020-017 re: An ordinance declaring the results of the general election held in the City of Mount Vernon, Missouri on June 2, 2020, postponed from April 7, 2020, due to COVID-19 pandemic, was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Second Reading:

AYES: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Gramm, Lee

NOES: None

ABSTAIN: None

ABSENT: None

Bill No. 2020-017 was declared passed and sent to the Mayor for signature. Bill No. 2020-017 thus became Ordinance Number 5.185.

Adjourn Sine Die.

Alderman Phillips made a motion, seconded by Alderwoman Thrasher to adjourn meeting Sine Die. The following roll call vote was recorded:

AYES: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: None

With all present members voting in favor, Mayor Eden declared the motion approved. With all old business conducted, Mayor Eden declared the meeting adjourned Sine Die. Meeting adjourned Sine Die at 7:29 p.m.

Oath of Office.

City Clerk conducted Oath of Office and Certificates of Election to the following:

- Mayor (Two Year Term) Jason Haymes
- Ward One (Two Year Term) Deanna McElveen
- Ward Two (Two Year Term) Sue Lee
- Ward Three (Two Year Term) Stephen C. Fairchild
- Ward Three (One Year Term) Marda Gramm
- Ward Four (Two Year Term) Lowell Phillips

Reconvene Meeting.

Mayor Haymes called the meeting to order at 7:32 p.m., with the following roll recorded: Beckley, McElveen, Haymes, Phillips, Thrasher, Fairchild, Gramm and Lee.

Appointment of Alderman – Ward Four

Mayor Haymes recommend the Board consider the appointment of Craig Nelson to fill the vacancy left by Haymes in Ward Four. Discussion was held. Alderman Phillips made a motion, seconded by Alderwoman Lee to appoint Craig Nelson as Alderman of Ward Four for a term of one year. With all present members voting in favor, Mayor Haymes declared the motion approved.

Acting President of the Board.

Mayor Haymes requested the Board consider appointing an Acting President of the Board for the Mayor during absences. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman Lee to nominate Alderman Phillips as Acting President of the Board. Discussion was held. With all present members voting in favor, Mayor Eden declared the motion approved.

New Business.

- Request to Change Checking Account Signatures.
Weldy requested the Board approve the following names for signature on the city checking accounts:

Mayor Jason Haymes
Alderman Lowell Phillips
City Clerk Shannon Neely
Treasurer Shari Weldy

Alderwoman Lee made a motion, seconded by Alderman Beckley to approve the request as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

- Request to Open Municipal Checking Account.
Weldy reported she would request this at a later date since she is receiving mixed information.

Adjournment.

Mayor Haymes announcing there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:39 p.m.

Jason Haymes, Mayor

Date

Shannon K. Neely, City Clerk

Date