

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, SEPTEMBER 11, 2018.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall, on Tuesday, September 11, 2018 at 7:00 p.m. The meeting was called to order by Acting President of the Board Lowell Phillips with the following roll call recorded: J.N. Greene, Deanna McElveen, Sherie Thrasher, Steve Fairchild and Sandy Martin. Absent: Mayor David W. Eden, Jason Haymes and Sue Lee. The following city personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Public Works Director Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Acting President Phillips presented the agenda to the Board for approval. Alderman Greene made a motion, seconded by Alderman Fairchild to approve the agenda with the following amendment:

- Move Item #8 Personnel Committee to follow after Item #11 Closed Session.

With all present members voting in favor, Acting President Phillips declared the motion approved.

Presentation of Minutes.

Acting President Phillips presented the minutes from the City Council meeting held on Tuesday, August 28, 2018 to the Board for approval. Alderman Greene made a motion, seconded by Alderwoman Martin to approve the minutes as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.

Citizen Participation.

Acting President Phillips announced this portion of the meeting is set aside to receive input from those in attendance and requested if anyone wished to address the Board. None brought forth.

Mayoral Proclamation.

Acting President Phillips presented a Mayoral Proclamation declaring September 17, 2018 thru September 23, 2018 as Constitution Week. Sandy Mason, representative of Daughters of the American Revolution (DAR), was present to accept the proclamation.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer presented the sales tax revenue report and requested any discussion. None brought forth.
- Request for Proposal Insurance Broker. Springer presented a Request for Proposal (RFP) for insurance broker for general insurance and workers comp from Ollis/Akers/Arney Insurance and Trogdon-Marshall Agency, Inc. Discussion was held. Alderman Greene

made a motion, seconded by Alderman Fairchild to accept proposal as presented from Trogdon-Marshall Agency, Inc. for general liability and workers comp coverage. With all present members voting in favor, Acting President Phillips declared the motion approved.

- Gibbs House Roof Bid. Springer reported bid was directly solicited, advertised in the Lawrence County Record and was available for pickup at City Hall, with only three companies responding. Springer noted the lowest bid received was from Golubski Roofing, but did not include proof of work comp coverage. Springer noted the bid from Abernathy Roofing was the highest bidder but was the only company that provided certification of workers comp. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Martin to award bid to Golubski Roofing with the best and lowest bid, depending if the company carries work comp insurance, if it does not, the bid is awarded to Abernathy Roofing. With all present members voting in favor, Acting President Phillips declared the motion approved.
- MoDot Reimbursable Utility Agreement. Springer presented a master reimbursable utility agreement with Missouri Highways and Transportation Commission which addresses reimbursement of city's cost to relocate or adjust city utility facilities located in state right-of-way with state-wide projects. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman McElveen to proceed with master reimbursable utility agreement by including the following section:

(22)(A)Buy America Compliance Certification: The City/Company certifies that when determining products/materials subject to Buy America requirements to use in the performance of this Agreement, it shall use only such products/materials for which it has received a certification from its supplier, or provider of construction services that procures the product/material, certifying compliance with Buy America requirements. This does not include products/materials that are excluded from compliance with Buy America requirements in the Commission's Engineering Policy Guide 643. The City/Company will not be required to provide the Commission copies of the supplier certification as part of this Agreement or with the final invoice of said Commission's Federal-Aid Highway Construction Project.

With all present members voting in favor, Acting President Phillips declared the motion approved.

- Veterans Administration Lease. Springer presented a lease agreement amendment from the United States Department of Veterans Affairs for lease of facility located at 600 N. Main Street. Springer noted the amendment is for funding the facility from October 1, 2018 through September 30, 2019 with a monthly rent of \$221,001.14. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman McElveen authorizing Springer to sign lease amendment agreement as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.
- Kennels. Springer requested the Board give direction regarding code addressing kennels. Springer noted Section 405.050, Definitions; Kennels: Any lot on which four (4) or more adult dogs or cats over the age of four (4) months are kept. Springer also noted Section 405 Use Table that kennels are only allowed conditionally in M-1 and M-2 zoning districts. Springer reported he has received complaints of an alleged kennel in an area zoned R-1 and requested if it was the understanding of the Board that anything over four

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(4) dogs is indeed considered a kennel, per city code. Discussion was held. Acting President Phillips declared it was a consensus of the Board that four (4) or more dogs is a kennel as stated in city code and should be enforced.

Treasurer.

Weldy held discussion on the following items:

- Bills Paid. Weldy presented the Bills Paid report and requested discussion. None brought forth.
- Bills Over \$5,000. Weldy presented the bills over \$5,000.00 to the Board for approval. Alderman Greene made a motion, seconded by Alderwoman Martin to approve bills over \$5,000 as presented. With all present members voting in favor, Acting President Phillips declared the motion approved.

Public Works.

Kelley held discussion on the following items:

- Sewer Rehab Project Update. Kelly reported Visu-Sewer of Missouri has completed lining of sewer lines for approximately $\frac{3}{4}$ of a mile and will finish with grouting for the final stage of repair. Discussion was held.

Code Enforcement.

Conway held discussion on the following items:

- August Statistical Report. Conway presented the August statistical report and requested any discussion. None brought forth.
- Planning and Zoning Commission Report. Conway reported the meeting scheduled for Tuesday, September 4, 2018 was cancelled due to lack of agenda.

Police.

Hubert held discussion on the following items:

- August Statistic Report. Hubert presented the August Statistic report to the Board and requested any discussion. None brought forth.
- Employee Leave of Absence. Hubert reported he has received a request for leave of absence from Police Officer Jeff Romine for personal reasons. Discussion was held.

Old Business.

Acting President Phillips requested any old business to be brought to the floor for discussion.

- Springer reported September 13, 2018 would be the final day allowed for abatement of listed nuisances for Case Number N2018-01 and N2018-02. Discussion was held.

New Business.

Acting President Phillips requested any new business to be brought to the floor for discussion. None brought forth.

Closed Session.

Alderman Greene made a motion, seconded by Alderwoman Martin to adjourn the meeting to closed session for the purpose of discussing personnel issues, as allowed by RSMo Section 610.021(3). The following roll call vote was recorded:

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AYES: Greene, McElveen, Phillips, Thrasher, Fairchild, Martin

NOES: None

ABSTAIN: None

ABSENT: Haymes, Lee

With all present members voting in favor, Acting President Phillips declared the motion approved. Meeting adjourned to closed session at 7:36 p.m.

Reconvene.

Meeting reconvened from closed session at 7:54 p.m. in which Acting President Phillips determined all Aldermen were present and accounted for.

Committee Report – Personnel

Alderman Martin, Chairperson for the Personnel Committee presented the minutes from the Personnel Committee, which was held on Thursday, September 6, 2018 at 5:30 p.m.

Alderman Martin reported the following recommendation were voted on by the Personnel Committee:

- Recommend increase for Electric Linemen from \$23.50 to \$35.00 per hour effective October 1, 2018.
- Recommend increase for Public Works Supervisor from \$23.50 per hour to \$28.00 per hour effective October 1, 2018.

Acting President Phillips reported recommendation from Personnel Committee serves as a motion. With all present members voting in favor, Acting President Phillips declared the motion approved.

Adjournment.

Acting President Phillips announced there being no further business listed on the agenda to come before the Board, the meeting is adjourned. Meeting adjourned at 7:58 p.m.

David W. Eden, Mayor

Date

Shannon K. Neely, City Clerk

Date