

Minutes Approved Tuesday, November 27, 2018

MINUTES OF A REGULAR MEETING OF THE BOARD OF ALDERMEN OF THE CITY OF MOUNT VERNON, MISSOURI ON TUESDAY, NOVEMBER 13, 2018.

The Board of Aldermen of the City of Mount Vernon, Missouri met in a regularly scheduled meeting, at the regular place of meeting, City Hall on Tuesday, November 13, 2018 at 7:00 p.m. The meeting was called to order by Mayor David W. Eden with the following roll call recorded: J.N. Greene, Deanna McElveen, Lowell Phillips, Sherie Thrasher, Steve Fairchild, Sandy Martin and Sue Lee. Absent: Jason Haymes. The following city personnel were also in attendance: City Administrator Max Springer, Counselor William Petrus, Jr., Treasurer Shari Weldy, Director of Public Works Joe Kelley, Code Enforcement Officer Bruce Conway, Chief of Police David Hubert and City Clerk Shannon Neely.

Guests registering their attendance are listed on the sign-in sheet attached to and made a part of the minutes.

Approval of Agenda.

Mayor Eden presented the agenda to the Board for approval. Alderman Phillips made a motion, seconded by Alderman Fairchild to approve the agenda with the following amendments:

- Add: General Liability Insurance bid to follow Item #V. Citizen Participation
- Move Item #XII. Closed Session to follow Item #VII. Request to shred documents.
- City Administrator Report. Add: South Street Culvert Replacement Work Authorization Agreement

With all present members voting in favor, Mayor Eden declared the motion approved.

Presentation of Minutes.

Mayor Eden presented the minutes from the City Council meeting held on Tuesday, October 23, 2018 to the Board for approval. Alderman Phillips made a motion, seconded by Alderwoman Martin to approve the minutes as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

General Liability Insurance.

Springer presented a bid tab from Trogdan Insurance for General Liability Insurance for consideration of the Board. Dean Gautney, President of Trogdan Insurance presented four (4) quotes for the commercial package insurance and recommended the City retain Star Insurance Company as the commercial package insurance carrier. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Phillips to retain Star Insurance Company as the General Liability Insurance, effective January 1, 2019 thru December 31, 2019 for a total premium of \$233,537.00. With all present members voting in favor, Mayor Eden declared the motion approved.

Citizen Participation.

Mayor Eden announced this portion of the meeting is set aside to receive input from those in attendance and requested any discussion. None brought forth.

Minutes Approved Tuesday, November 27, 2018

Ordinance.

Bill No. 2018-027 re: An ordinance calling for a general election in the City of Mount Vernon, Missouri for the purpose of electing one Alderman from each of the four wards, each for a term of two years and one Alderman from Ward One, for a term of one year was read twice, by title only, with the following roll call vote recorded:

First Reading:

AYES: Greene, McElveen, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Haymes

Second Reading:

AYES: Greene, McElveen, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Haymes

Bill No. 2018-027 was declared passed and sent to the Mayor for signature. Bill No. 2018-027 thus became Ordinance Number 5.181.

Request to Shred Documents.

City Clerk Neely presented a list of documents eligible for shredding as identified by the Missouri State Secretary retention schedule. Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Martin approving request to shred documents as presented. With all present members voting in favor, Mayor Eden declared the motion approved.

Closed Session.

Alderman Phillips made a motion, seconded by Alderman Fairchild to close a portion of the meeting pursuant to RSMo, Section 610.021(2) leasing, purchasing or sale of real estate. The following roll call vote was recorded:

AYES: Greene, McElveen, Phillips, Thrasher, Fairchild, Martin, Lee

NOES: None

ABSTAIN: None

ABSENT: Haymes

With all present members voting, Mayor Eden declared the motion approved. Meeting adjourned to Closed Session at 7:13 p.m.

Reconvene.

Mayor Eden reconvened the meeting at 7:20 p.m. and noted all Aldermen except for Alderman Haymes were in attendance.

Department Reports.

City Administrator.

Springer held discussion on the following items:

- Sales Tax. Springer presented the sales tax revenue report and held discussion.

- City Hall Remodel Bids. Springer presented a bid tab for remodel of 109 N. Hickory Street. Springer noted five bids were received and noted Esterly Schneider Associates, Inc. recommend lowest bid from Base Construction for a total of \$434,000.00. Discussion was held. Alderman Fairchild made a motion, seconded by Alderwoman Lee to accept bid from Base Construction for remodel of 109 N. Hickory for \$434,000.00. With all present members voting in favor, Mayor Eden declared the motion approved.
- Employee Health Insurance Bid. Springer noted Cox Health Plans has agreed to hold the 2018 premium rates for the 2019 year. Springer reported the proposed premium rates proposed for 2019 are as follows:

Choice70

Employee Only	\$571.00
Employee/Spouse	\$1,172.00
Employee/Child	\$972.00
Family	\$1657.00

Choice90

Employee Only	\$772.00
Employee/Spouse	\$1,582.00
Employee/Child	\$1,312.00
Family	\$2,238.00

Springer noted the original quote received was 8.3% higher, but our broker HM Benefits worked with Cox Health Plans to retain rates used in 2018. Discussion was held. Alderman Fairchild made a motion, seconded by Alderman Phillips to accept the proposed 2019 premium rates for employee health insurance from Cox Health Plans. With all present members voting in favor, Mayor Eden declared the motion approved.

- 2019 Budget. Springer presented the 2019 proposed budget and requested the Board review the budget packet for future consideration. Discussion was held.
- City Land. Springer requested the Board hold discussion on approximately 115 acres owned by the city, located on Highway 39, north. Springer noted the Board held discussion in closed session, pursuant to 610.021(2) Leasing, purchase or sale of real estate. Springer reported he received the following two (2) bids:

Skyler & Ashlee Moore	\$4,250.00 per acre (west property only)
Wilmoth Oil Company, LLC	\$4,555.00 per acre (all 115 acres)

Discussion was held. Alderman Greene made a motion, seconded by Alderwoman Thrasher to award sale of 115 acres to Wilmoth Oil Company, LLC for \$4,555.00 per acre. With all present members voting in favor, Mayor Eden declared the motion approved.

- Veterans Administration Contract. Springer reported he received notification from the Veterans' Administration of a consumer price index adjustment of \$42,103.17 increase to lease amount for 600 N. Main Street agreement for 2019. Discussion was held.
- Highway Patrol. Springer presented a request from the Missouri Highway Patrol for use of a cottage located at 600 N. Main Street. Springer reported the MHP's current office location at the Missouri Highway and Transportation facility on Highway 39 is currently overcrowded. Discussion was held. Alderman Fairchild made a motion, seconded by

Alderman Phillips to allow use of Cottage #9 for the cost of utilities each month. With all present members voting in favor, Mayor Eden declared the motion approved.

- Single-Source Trash Service. Springer reported the two-year notification period was in for single-source trash service was in October. Discussion was held. Mayor Eden declared it was a consensus of the Board for staff to research the single-source trash service process, bidding requirements, agreements and recycling options.
- City Hall Cleaning Bid. Springer reported he had recently solicited bids for cleaning of City Hall (current location) and 109 N. Hickory Street with two companies responding. Springer recommended the Board accept the lowest responsible bid from Jani-King for \$888.00 per month for both buildings. Alderman Greene made a motion, seconded by Alderwoman Martin to accept bid from Jani-King for \$888.00 per month, for 319 E. Dallas Street and 109 N. Hickory Street. With all present members voting in favor, Mayor Eden declared the motion approved.
- South Street Culvert. Springer presented a Task Order from Anderson Engineering for the South Street culvert replacement project for a total project cost of \$102,734.00. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to approve payment for the South Street culvert replacement project. With all present members voting in favor, Mayor Eden declared the motion approved.
- Additional Items of Discussion. Springer reported he will be on vacation from November 21, 2018 thru December 2, 2018.

Treasurer.

Weldy held discussion on the following items:

- Bills. Weldy presented the bills paid report and requested any questions. None brought forth.
- Bills Over \$5,000. Weldy presented bills over \$5,000.00 and requested permission to pay. Discussion was held. Alderwoman McElveen made a motion, seconded by Alderwoman Lee to approve the bills over \$5,000.00 as presented. With all present members voting in favor, Mayor Eden declared the motion approved.
- Missouri Department of Transportation Taxi Grant. Weldy requested the Board approve payment of \$7,287.60, which is 20% of total price of vehicle, \$36,438.00, for one (1) Floor Plan AAA handicap accessible van through Missouri Department of Transportation, Grant #MO-2018-009. Discussion was held. Alderwoman Lee made a motion, seconded by Alderman Greene to proceed with city-share payment for vehicle. With all present members voting in favor, Mayor Eden declared the motion approved.
- Bad Debt. Weldy presented a list of unpaid utility accounts to be moved to bad debt account. Weldy noted of the total \$2,809.45 requested transferred to bad debt, \$642.98 will be held as bad debt in the Incode utility billing system as these accounts are either too small to send to collections or the account does not include the account holder's social security number. Discussion was held. Alderwoman Lee made a motion, seconded by Alderwoman McElveen to transfer requested utility accounts totaling \$2,809.45 to bad debt. With all present members voting in favor, Mayor Eden declared the motion approved.

Minutes Approved Tuesday, November 27, 2018

Director of Public Works.

Kelley held discussion on the following item:

- Employee Probation. Kelley reported Streets Department employee Greg Perriman has reached his three (3) month probation period and recommended the Board move him to full-time employment status. Discussion was held. Alderman Greene made a motion, seconded by Alderman Fairchild to accept recommendation and move Greg Perriman to full-time employment status in the Street Department. With all present members voting in favor, Mayor Eden declared the motion approved.

Code Enforcement.

Conway held discussion on the following items:

- October Statistical Report. Conway presented the October 2018 Statistical report to the Board and requested any discussion. None brought forth.
- Planning and Zoning Commission Report. Conway reported the Commission has scheduled a public hearing for Tuesday, December 4, 2018 to discuss and receive input on allowing storage units in specifically zoned districts. Discussion was held.

Police.

Hubert held discussion on the following items:

- October Statistical Report. Hubert presented the October Statistical report and requested any questions. None brought forth.
- Search Warrant. Hubert reported his department assisted in a search warrant at a residence on Route 39 Highway resulting in arrests for drug possession, paraphernalia and \$2,910.00 cash. Discussion was held.
- Pistol/Rifle Qualifications. Hubert reported officers would be participating in annual pistol and rifle qualifications. Discussion was held.
- Additional Items of Discussion. Mayor Eden requested discussion on unlicensed vehicles. Hubert reported his department is making headway on removal of unlicensed and abandoned vehicles.

Old Business.

Mayor Eden requested any old business to be brought forth for discussion. None brought forth.

New Business.

Mayor Eden requested any new business to be brought forth for discussion. None brought forth.

Adjournment.

Mayor Eden announced there being no further business to come before the Board, the meeting was adjourned. Meeting adjourned at 8:03 p.m.

Minutes Approved Tuesday, November 27, 2018

David W. Eden, Mayor

Date

Shannon K. Neely, City Clerk

Date